



SNJM GRANT APPLICATION

Application is due Thursday, May 28, 2026

INTRODUCTION

This application applies to both the **Ministry Grant** and the **Immigrant and Refugee Fund Grant (IRF)**. Applicants will be asked to indicate which grant they are applying for and should refer to the grant criteria for funding amounts. Applicants seeking an IRF grant will be asked to provide additional information at the end of the application.

- **Ministry Grants** will be awarded to nonprofit ministries that are aligned with SNJM Values.
- **Immigrant and Refugee Fund Grants (IRF)** will be awarded to nonprofit ministries that are aligned with the SNJM Values and the Corporate Stand on Migrants and Refugees.

SNJM VALUES

The SNJM community promotes the following core values which are at the heart of our charism (“charism” means a gift from God for the good of God’s people):

- Dedication to justice
- Service to people who are poor or marginalized
- Education in the faith
- Hospitality
- Dedication to women and children
- Commitment to liberating action
- Full development of the human person

SNJM CORPORATE STAND ON MIGRANTS AND REFUGEES (2017)

The Sisters of the Holy Names of Jesus and Mary stand in solidarity with millions of people who live outside of their country of birth as migrants and refugees and with the many others who are displaced within their country of origin. Guided by faith and our charism, we stand with migrants and refugees and in support of human rights. We call for all nations, and most particularly those where there is an SNJM presence, to enforce the implementation of the Universal Declaration of Human Rights for all migrants and refugees throughout the world. As part of our commitment to this corporate stand, we have created the **SNJM Immigrant and Refugee Fund Grant**.

ADDITIONAL QUESTIONS?

Please direct any questions to Carolyn Trumble, Executive Assistant to the PLT, 503-675-7125, grants@snjmuson.org.



CRITERIA

1. Grant funds are awarded to ministries aligned with SNJM Values and which demonstrate equitable, responsible, and sustainable stewardship of people and financial resources.
2. Applications to the **Immigrant and Refugee Fund Grant (IRF)** must reflect alignment with the SNJM Corporate Stand on Migrants and Refugees.
3. Grant requests must be initiated and/or supervised by a SNJM Sister or Associate involved in some capacity through service or volunteering with the requesting nonprofit, and who will serve as the primary contact for the project.
4. Applications are accepted only for ministry programs, not individuals.
5. Funding amounts:
 - a. The **SNJM Ministry Grant** provides funding of up to \$5,000.
 - b. The **SNJM Immigrant and Refugee Fund** provides grants in amounts ranging from \$5,000 to \$25,000.
6. Only **one** application may be submitted per Sister or Associate. Applicants must indicate whether they are applying for a **Ministry Grant** or an **Immigrant and Refugee Fund Grant**.
7. Only **one** project per Sister or Associate will be funded each year.
8. The ministry should not be funded by the province in other ways. An organization is eligible to receive only **one** grant per fiscal year from any SNJM fund.
9. Grant recipients must submit required reports in a timely manner to be eligible for consideration in the next grant cycle. Grant evaluations are due annually by **June 30**.
10. Projects funded through SNJM grants should include other sources of financial support in addition to SNJM funding.

PROCEDURES

1. All paperwork will be processed through the Province Leadership Office via email at **grants@snjmuson.org**.
2. The Sister or Associate initiating the request is responsible for completing and submitting the application and evaluation.
3. Application forms are available on the SNJM province website or may be requested via email at **grants@snjmuson.org**.
4. The Grant Committee reviews all proposals and makes funding recommendations to the Province Leadership Team (PLT).
5. The PLT gives final approval.
6. Applicants will be notified of funding decisions and disbursement timelines following final approval.
7. Final evaluations are due to the Province Leadership Office **by June 30** of the following year.



TODAY'S DATE

INDICATE THE GRANT YOU ARE APPLYING FOR (you may only apply for one grant).

<input type="checkbox"/>	Ministry Grant <i>Will be awarded to nonprofit ministries that are aligned with SNJM values. Ministry Grants provide funding of up to \$5,000.</i>
<input type="checkbox"/>	Immigrant and Refugee Fund Grant (IRF) <i>Will be awarded to nonprofit ministries that are aligned with the SNJM Values and the Corporate Stand on Migrants and Refugees. The SNJM Immigrant and Refugee Fund provide grants in amounts ranging from \$5,000 to \$25,000.</i>

GRANT APPLICANT

SNJM Sister or Associate Sponsor	Email Address
<input type="text"/>	<input type="text"/>

Nonprofit Benefitting Organization	Tax ID #
<input type="text"/>	<input type="text"/>

Benefitting Organization's Address, City, State, Zip

Telephone	Website
<input type="text"/>	<input type="text"/>

Organization Contact	Title
<input type="text"/>	<input type="text"/>

Organization Contact Telephone	Organization Contact Email
<input type="text"/>	<input type="text"/>

Title of Project	Grant Amount Requested
<input type="text"/>	<input type="text"/>

If funded make check payable to

If funded send check to (include name of person and mailing address)



Brief description of Sister/Associate Sponsor relationship to the project

GRANT PROJECT

1. Briefly describe the benefiting organization, including mission and capacity to undertake the project. (2-5 sentences)

2. Brief description of project? (2-3 sentences)

3. How does this project relate to the SNJM charism and grant criteria? (2-3 sentences)

4. Brief description of the population to be served. (2-3 sentences)



GRANT BUDGET

5. Is the benefiting organization a 501(c)(3) Yes No

6. Organization's annual operating budget 7. SNJM grant amount requested

--	--

8. Please provide an itemized budget for all anticipated project expenses, including total estimated expenses. Indicate which expenses are requested from this grant. If total project costs exceed the grant limit, include the full project budget and any additional funding sources.

Project Expense Budget (If you need to add lines, click on the + on bottom left side of the table)

Budget Category (i.e. Personnel, Supplies, Materials, Products, etc.)	Estimated Expenses	Amount Requested from This Grant	Other Funding Sources (if applicable)
Total project expense			

9. Please provide the income sources that will fund this project. Specify the amount contributed by each revenue source and indicate the share (%) of total project revenue provided by this income source. Include the status of the income source.

Project Revenue Budget

(To calculate the percentage, divide the amount by the total project revenue and multiply by 100)

Income Source <i>(list the revenue sources that will fund this project)</i>	Amount (\$) <i>(specify the amount contributed by each revenue source)</i>	% of Total Project Budget <i>(Indicate the share (%) of total project revenue provided by this income source)</i>	Status <i>(indicate the current status of income source: Estimated, Received, Pledged, Requested)</i>
Total Project Revenue		100%	



ADDITIONAL INFORMATION NEEDED FOR IRF GRANT APPLICATIONS (if you are applying for a **Ministry Grant** you do not need to answer these questions).

Attach a separate sheet for the **IRF Grant** answering the questions below (maximum of five paragraphs, one page).

1. **Expand on the proposed project description from question 2**, clearly identifying the need or problem it addresses, the population or community served, the anticipated community impact, and the key activities and strategies that will be implemented to achieve the project's goals.
2. **Identify the specific, measurable outcomes** the project is designed to achieve, and describe the milestones, benchmarks, or indicators that will be used to assess progress, effectiveness, and overall success.
3. **Describe the plan for long-term sustainability**, including how the project's outcomes, activities, or benefits will be maintained beyond the grant period.

Applicant Statement: If awarded this grant, we commit to using the funds as described in this application and to submitting all required project reports.

Name Signature Date

Email the application and attachments by **Thursday, May 28, 2026**, to SNJM Province Leadership Office at grants@snjmuson.org.